

ITEMS WE NEED FOR TURNING ON SERVICE

AN EMAIL OR TEXT SAYING PLEASE TURN ON OR CHANGE SERVICE AT (ADDRESS) EFFECTIVE (DATE) THEN YOUR NAME

RENT RECEIPT OR LEASE AGREEMENT FROM THE LAST 30 DAYS IF RENTING

VALID PICTURE ID FOR ALL ADULTS LISTED ON RENTAL AGREEMENT

SOCIAL SECURITY NUMBER FOR ALL ADULTS LISTED ON RENTAL AGREEMENT

VALID PHONE NUMBER FOR CONTACT INFORMATION

MAILING ADDRESS

PLEASE SEND ALL OF THE ABOVE TO sepbcs@scottsboro.org or fax to 256 574 5085. IT IS VERY IMPORTANT YOU INCLUDE A VALID PHONE NUMBER WHERE YOU MAY BE REACHED.

AFTER WE HAVE THE ABOVE INFORMATION PROCESSED, WE WILL CALL YOU FOR YOU TO RETURN TO OUR DRIVE THRU TO SIGN YOUR PAPER WORK AND PAY THE AMOUNT NEEDED TO ACQUIRE SERVICE.

ITEMS WE NEED FOR TURNING OFF SERVICE

AN EMAIL OR TEXT SAYING PLEASE TURN OFF SERVICE AT (ADDRESS) EFFECTIVE (DATE) THEN YOUR NAME

VALID PICTURE ID FOR THE PERSON WHOSE NAME THE ACCOUNT IS IN

VALID PHONE NUMBER FOR CONTACT INFORMATION

MAILING ADDRESS

PLEASE SEND ALL OF THE ABOVE TO sepbcs@scottsboro.org or fax to 256 574 5085. IT IS VERY IMPORTANT TO INCLUDE A VALID PHONE NUMBER WHERE YOU MAY BE REACHED.

FOR MORE INFORMATION, CALL 256 574 2680 OR 256 574 2682.

THANK YOU